**Curriculum Vitae**

**Nilesh Dhamne**

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**Specialization:** Operations Management & HRM

**Career Objective**

To work for an organization which provides an opportunity to improve skills and knowledge along with the organization’s objective.

**Academics**

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| --- | --- | --- | --- |
| Course | Institute & Board | Year of Passing | Aggregate Percentage |
| PGDM | International School of management and research | 2018 | 60% |
| B.E | Finolex Academy of Management and Technology, Mumbai University | 2016 | 60.66% |
| H.S.C | People’s Education Society High School and Jr. college | 2012 | 62.5% |
| S.S.C | IES Katrap Vidyalaya | 2010 | 92.36% |

**Key Skills**

Problem solving ability, quick learner, ability to perform & contribute under pressure, versatile & adaptable to changes & ability to work with team

**Key Projects & Internships**

* **Summer Internship**

**Company - Rite Knowledge Labs (I) Pvt. Ltd.** Duration: May 2, 2017 – Oct 31, 2017

**Title – Project Operations Intern**

* Assisting the team in various projects with specific focus on project operations, project coordination, industry research, process implementation, quality check on the projects
* Monitor, Audit & report the timely execution of the deliverable.
* Ensured regular interaction with Stakeholders and tracked milestone based progress on Projects.
* Outlining the project objectives in lines with the client's objectives.
* Preparing implementation strategy and roll-out plans for various tracks of the Project
* Drive the team by work allocation and setting individual work targets.
* Coordination with vendors for successful completion of the project.
* **Outdoor Project Work (OPW)** Duration: September 7, 2016 (7days)

**Company Name: C-Edge Technologies Ltd.**

* Coordinated with the HR manager
* Studied about the services provided by **C-Edge Technologies Ltd.**
* **Project**

**Room Automation System using Microcontroller** Duration: 2015-2016

**Description:**

Room automation system controls the lighting fixtures and fan automatically

using the inputs of light intensity and temperature sensor.

**Positions of Responsibility**

* Lead a team of 5 members on ‘Room automation system’ project.
* Worked as an active member of creativity team Spoorthi 2016 – Cultural event of IEIBS Akademia

**Achievements, Awards & Certifications**

* Secured A grade in ‘Thane Talent Search Exam.’
* Secured ll grade in ‘Ganit Sambodh Exam’
* Passed Science Talent Search Competition’s ‘Dr. Homi Baba Bal Vaidnyanik Competition(Sr.)’
* Passed N.E.T ‘Maharashtra Junior Science Olympiad’ (level I)

**Extra-curricular Activities & Interests**

* Participated in Science Quiz contest held at NMRL, Ministry of Defence, Govt. of India.
* Completed three days training program on ‘Industrial Automation’.
* Participated in the workshops of Loophole Ethical Hacking, Xploit – The next Level (Advanced Ethical hacking & Exploitation), Switchgear and Distribution, Energy Audit.